**Willow Creek Valley Economic Development Group**

**Report Guideline Form**

*Here is the guideline you will need for your final report. Please include all materials requested:*

Date:

Organization:

Contact Person:

Title:

Mailing Address:

Phone Number:

Purpose of Grant:

Amount of Grant:  
Date Received:

Give a description of the project including its specific objectives.

To what degree were these objectives achieved? If not fully met, what factors affected the success of the project?

What have been the measurable results to date of this project?

***Attach a copy of your original project budget, invoices and or receipts of the project. If any revisions have been made in the original budget, please explain in detail.***

Please attach any new publications or media stories related to the project that came out in this grant year. Photos of the project are welcome (please include permission to include them by WCVEDG in promotion of these grants).

**Return completed form to:**

**Willow Creek Valley Economic Development Group**

**Attn: Katie Murray**

**PO Box 14**

**Heppner, OR 97836**

**541-676-5536**